

# FREEDOM LEISURE ANNUAL REPORT

April 1st 2019 - March 31st 2020

**AUTHOR: Mark Purnell** 

**Contracts Manager** 

# Freedom Leisure Annual Report 2019/2020

## Contents

1.	Purpose of the Report	3
2.	Introduction	3
3.	Achievements	4
4.	Ash Manor and Lido Summary	6
5.	Finance / Attendance Overview	8
6.	Memberships	10
7.	Marketing – Events and Campaigns	12
8.	Programming	16
9.	Customer Feedback	19
10.	Health and Safety	22
11.	Environmental	24
12.	Asset Management and 10 Year Plan	27

Appendix 1: Profit and Loss Account

## 1. Purpose of the report

- 1.1 The purpose of this report is to review Freedom Leisure's management of the Spectrum Leisure Complex, Ash Manor Sports Centre and the Lido against the targets and standards set out in the Leisure Partnership Agreement.
- 1.2 The report covers the period from April 1<sup>st</sup> 2019 to March 31<sup>st</sup> 2020
- 1.3 Based on the reported results it is recommended that the Council approve that
  - 1.3.1 The objectives set out in the Leisure Partnership Agreement ('LPA') are being achieved.
  - 1.3.2 A balanced service is being offered across the facilities meeting community and commercial needs.
  - 1.3.3 The overall performance of the partnership with Freedom Leisure is in line with the Council's objectives.

#### 2. Introduction

- 2.1 Greenwich Leisure Limited (GLL) and the Council entered into the 10 year Leisure Partnership Agreement (LPA) on the 1st November 2011. GLL subcontracted the service to Freedom Leisure which means that Freedom Leisure provides the operational services whilst GLL is available for assistance if required.
- 2.2 Within this Guildford Contract Freedom Leisure directly employ 211 contracted staff and a further 329 casual and coaching staff.
- 2.3 The facilities which Freedom Leisure operates on behalf of the Council comprise:

## Spectrum Leisure Complex ('Spectrum')

- 32-lane tenpin bowling centre
- Olympic sized ice rink with a capacity for over 2,000 spectators
- 4 swimming pools: a leisure pool, teaching pool, competition pool and a diving pool with 3 boards
- Outdoor athletics track with football pitch
- 78 station gym and spa
- 3 multi-purpose sports halls, including a main arena with 10 badminton courts
- "Rock Box" climbing facility
- A variety of restaurants including a 'Costa proud to serve' cafe and Burrito Loco
- Children's soft play area
- Crèche
- 2 sports related retail outlets Ice Locker and Kit Kabin
- 2 squash courts

#### Lido

- 50 metre swimming pool, paddling pool and 4 acres of surrounding gardens and 3 water slides
- Specialised heavy weights gym

## Ash Manor Sports Centre: ('Ash Manor')

- 42 station gym
- 2 multiuse sports halls
- 3G all weather pitch
- A studio

## 3. Achievements

#### **Spectrum**

#### 3.1 Ice Rink

A successful season of public ice sessions, courses, private tuition and ice hockey matches led by the Flames below – alongside the overwhelming success of the Pantomime on Ice which ran its best series of performances to date and its most successful financial return to date.

The Flames 2019-2020 season was cut short by 3 weeks due to the onset of the Covid 19 pandemic - it was generally a very successful season both on and off the ice. The Flames finished top of their Cup group, advanced to the Cup Quarter final, and finished the shortened league season well in a playoff spot with 25 wins.

The abrupt end of the season forced a cancellation of the playoff competition, and at this time the next Elite league season cannot begin until government guidelines allow at least functional capacity and social distanced attendance for matches.



In terms of the business an excellent attendance season across 30 games was enjoyed with just over 53,000 people through the gate, averaging 1775 people per game between season tickets, game tickets and box hire attendees. Flames finished the season with 1048 season ticket/sponsor ticket holders- the highest ever achieved.

#### 3.2 Bowling

As a Gold Accredited Centre Spectrum is able to:

- advertise on the BTBA website as a Gold Accredited Centre to the wider bowling community to host their tournaments.
- reaffirm commitment to current clubs and bowlers that we are a dedicated bowling venue
- our lanes are inspected annually by the British Tenpin Bowling Association (BTBA) a
  chargeable inspection but essential in order to be are able to host both leagues and
  tournaments that are BTBA-recognised.

- between April 2019 and March 2020 the Bowl hosted 18 individual days of tournaments (not including our leagues) resulting in an income of over £17,000.
- the majority of the bowlers in these events are from different parts of the UK bringing new people to Guildford. As events can also span the weekend they have a positive impact on other surrounding local businesses such as hotels and restaurants.

## 3.3 Charity of the Year – Jigsaw SE

- Jigsaw (South East) supports bereaved children, young people and their families and those affected by having a family member living with a terminal diagnosis.
- Jigsaw (South East's) Business Development Manager, Carolyn Steer, is delighted to be working closely with the Spectrum. She said: "It's a great honour for us to have been voted Guildford Spectrum's Charity of the Year. This partnership will give valuable breaks to many of the families we support, at a time when grief can be overwhelming and finances are stretched.
- "The opportunity to access a leisure activity can have great benefits both mentally and physically. We wholeheartedly thank Spectrum's customers for their kindness," she added.



- Jigsaw (South East) have been given Active Card points that can be exchanged for a wide variety of leisure facilities.
- The activity tickets are generated through the generosity of Spectrum's customers who donate their Active Card loyalty points to the cause. These points are converted into activity tickets for the charity to use as they wish.

## 3.4 **Events 2019/20**

- 138 days of Arena based events (26 of these were 2/3 day events an increase of 24 days from prior year) see Table in Section 7
- 6 major athletics events (Regional or above)
- 22 school sports days
- 27 league football matches 10 cancellations due to the impact of the Covid pandemic
- New event- London Pulse Netball / GB Boxing / GB Masters Fencing / Golden Gloves Boxing

The success of these events is measured by feedback from the organisers and if viable repeat bookings are made. Currently GB Boxing & GB Masters fencing have both re-booked for 2020/21.

#### 3.5 **Swimming**

Event	2019/20	2018/19
Galas	20	33
School Events	13	12
Other	5	5
Total Events	38	50

## 3.6 **Catering Summary**

Spectrum Catering					
2019/20 2018/19 Variance					
Income	£1,860,255	£2,047,271	(£187,016)		
<b>Expenditure</b> £1,508,231 £1,422,300 (£85,93					
Profit £352,024 £507,047 (£155,0					

- Spectrum operation down year on year a proportion of which is attributable to the tail off and then subsequent closure due to the pandemic – estimated revenue loss c. £80k based on weekly average turnover.
- Reference Appendix One (P+L) for more detailed breakdown of Catering revenues and costs.

#### 4. Ash Manor and Lido Overview

#### 4.1 Ash Manor

Annual Memberships saw an 82% growth and contributed to Ash Manor achieving a 1.8% improvement on membership income from 2018/19.

A number of '12 for 9' offers throughout the year and another successful 'Spooktacular' offer at Halloween contributed to the success overall of Ash Manor annual membership income.

Member retention was the biggest challenge the Centre faced throughout the year. 3 x brand new 24 hour gyms opened within a 3 mile radius (Unit 24 Fitness Centre / Anytime Fitness / Pure Gym).

In order to combat the new local competition a series of new events were included in the programme:

- 6 Week Fat Loss Programmes 'Drop it like it's hot', 'Thin it to win it' & 'Mission Slimpossible'. generating a c.£2k surplus overall.
- MummyFIT our first post-natal 6 week course.
- Gym Fast Classes 10 x Gym floor classes based and coached within the gym.
- Development of Group Ex programme classes added resulting in a 30% increase in class numbers.
- Synergy Dance a partnership for junior members to attend specialised dance classes.

#### 4.2 **Recruitment**

- Ash recruited 2 x freelance Personal Trainers enabling Fast Classes, the 6-week challenges and numerous social media video series to be added to the overall programme.
- In addition, a number of 'recreation assistants' with various disciplines were recruited enabling the Centre to increase children's activities and parties throughout the year contributing to a 224% increase in revenue compared with 2018/19.

#### 4.3 **Activities**

- Children's Birthday Parties remained popular throughout the year and in January 2020 a Bouncy Castle was purchased which added further options to both the party packages and our overall children's activity programmes.
- The Centre continues to support local families by offering discounted half term/school holiday usage "Family for £5" a promotion that developed an increase in families coming down to play badminton and table tennis.
- Three individual football clubs are now using the 3G pitch as their home ground enabling Ash Manor to increase midweek training utilisation on the pitch and achieve an overall YoY increase of 6% in revenue for outdoor activities.

#### 4.4 Maintenance

Various maintenance work has been undertaken and completed during the course of the year including roofing works above the main gym, repair work to ceilings and the refurbishment of the air conditioning units. In addition the main reception carpet has been replaced and the area redecorated throughout.

#### 4.5 **Lido**

The Lido continued to host the Aquathon series of swim/run events. These events were organised in partnership with the local Triathlon Club on Friday evenings during the summer and encouraged children and adults, novices and experienced participants, to take part in a friendly and relaxed atmosphere.

In addition the April 2019/20 Swim4Life event - a 24 hr endurance event- took place and was well supported.

A mix of schools and private hire usage meant a further 17 individual user groups or organisations were able to make use of the facilities on offer.

The tail end of this year saw significant disruption to the planned preparation for the re-opening for 20/21 season – creating some challenging issues in respect of water maintenance and general presentation of the buildings overall. Not all of these issues are related to the onset of the Covid pandemic and Freedom Leisure acknowledges the need for a more robust PPM programme to ensure readiness for re-opening in 2021.

Gym membership peaked at 110 members in March 2020 – in part due to a £25 promotion campaign designed to halt the attrition being experienced as a result of increased local competition.

## **5. Finance Summary**

	Spectrum	Ash	Lido	Contract
Income	£10,987,480	£401,234	£489,103	£11,877,817
Expenditure	£9,748,303	£346,442	£605,665	£10,700,410
Management Fee +	£1,288,637	£40,774	(£108,337)	£1,221,074
Repayments				
Net Surplus / (Deficit)	(£49,460)	£14,018	(£8,225)	(£43,667)

The detail is provided for each leisure centre and contract overview can be found within Appendix 1.

## 5.1 Staff cost v income

	Spectrum	Ash	Lido	Contract
Income	£10,987,480	£401,234	£489,103	£11,877,817
Staff Costs	£4,541,818	£162,195	£235,416	£4,939,429
2019/20 Labour	41%	40%	48%	42%
Turnover %				
2018/19 Labour	42.3%	44.2%	35.1%	42%
Turnover %				

## 5.2 Income Performance Payment (IPP)

IPP is only payable on achieving the bid figures which was not achieved this year and thus no payment has been made.

## 5.3 **Attendance**

				Variance vs
	2019/20	2018/19	Bid	bid
Spectrum	1,707,671	1,761,509	1,750,102	(42,431)
Ash Manor	84,233	84,833	96,872	(12,639)
Lido	69,583	132,800	73,424	(3,841)
Contract	1,861,487	1,979,142	1,920,399	(58,912)

Attendances overall remain broadly consistent with previous trends, although remaining short of the bid figures.

## 5.4 Average spend per user

	2019/20	2018/19
Spectrum	£6.43	£5.63
Ash Manor	£4.76	£4.57
Lido	£7.03	£5.44
Contract	£6.07	£5.21

## 5.5 **Service failures or closures**

Planned closures - none

Unplanned closures: -all facilities from  $20^{\text{th}}$  March 2020 as a direct result of the Covid 19 pandemic lockdown

## 5.6 **Summary of results**

These Performance Indicators demonstrate that the year was progressing reasonably well up until the Covid 19 pandemic hit the UK, at which point it is fair to say that public disquiet and the subsequent national lockdown adversely impacted the results for the final month of the year.

## 6. Memberships

Membership type	Totals at 31.03.20
<b>Total Members</b>	3,738
Plus	640
Off Peak	594
Joint Off Peak	120
Joint Plus	240
Student	592
Student Plus	78
Junior 12-13	64
Junior 14-15	292
Fitness	2
Family	244
Live Well (new)	32
GBC Staff	14
Corporate Peak	178
Corporate off peak	52
Connected	60
Swim	122
Swim Joint	12
Allianz	402

Total members compares favourably with 2018/19 (2,522 members) and reflects the on-going solid performance of the Spectrum Sales team in driving this key area.

## 6.1 Introduction of new memberships

Student Plus - 78 members GBC Corporate membership - 14 members Live Well membership - 32 members

The membership climate continued to prove challenging throughout the year with increased competitiveness in the local area – particularly for Ash Manor where 3 new gyms have opened within minutes of the Centre. Price increases in April 2019 across all membership lines created additional pressures around membership retention.

However, strong marketing plans drove up new member enquiries and a strong focus on upgrading existing members to improve overall yield proved successful.

February and March 2020 proved the most challenging months and yielded a high volume of cancellation requests both in person and directly via the bank due the uncertainty of the direction of travel for the COVID 19 pandemic.

A change in structure of the sales and services team in December 2019 created a direct and focussed sales approach, which has proved successful with targets being met in December, January and February. The change in structure continues to be a priority as we move into even more uncertainty in 2020/21 to ensure sales and retention targets are reached.

## 6.2 **Ash Manor Membership Sales**

The team at Ash Manor Sports Centre have focussed their efforts on membership retention having experienced stiff competition from at least 2 low cost gyms opening within a 3 mile radius of their facilities. Membership as of 31<sup>st</sup> March 2020 was 659 members.

## 6.3 **Lido Membership Sales**

Various promotional efforts have seen a small growth in memberships at the Lido Gym with c.110 members now signed up. Limited space and increasingly dated equipment alongside no additional services to augment membership means numbers are unlikely to grow and retention will be the main area of focus.

#### 6.4 **Local Community Participation**

The Active Card was developed to offer sport and leisure benefits to Guildford Borough residents. The data collected from this service is used to determine the best methods of communication with the customer base and to target key times of the day when the facilities have availability.

The Green Card is a version of the Active card specifically for concessionary groups.

	2019/20	2018/19
Active Card	26,210	29,940
Green Card	5,281	4,353

The following is a breakdown of the numbers of members in each concessionary group per site for 2019/20:

Membership -	Spectrum	2018/19	Ash Manor	2018/19	Lido	2018/19
Туре	2019/20		2019/20		2019/20	
Disabled	290	120	1	0	0	0
Income Support	62	66	3	0	0	1
Senior Citizen	4,286	3,531	27	338	272	137
Student	266	132	26	17	0	0
Unemployed	44	11	4	0	0	0
Total	4,948	3,860	61	355	272	138

## 7. Marketing

## 7.1 Marketing Overview

During 2019 the marketing focus started to shift from traditional forms of marketing towards digital marketing and this is the planned direction that Guildford Spectrum marketing will continue to explore.

The main areas of focus for Guildford Spectrum were the school holidays (Easter, summer, Christmas & Half Terms) memberships and the Pantomime on Ice.

The Lido's focus was open season and the workshop gym during off season.

At Ash Manor the focus was primarily on memberships and the school holiday children's programme.

The tables and graphs above show increased web traffic over the previous year, especially around the school holidays. Engaging with a digital marketing agency in July to trial increasing web traffic promoting Guildford Spectrum as a summer holiday attraction venue provided positive results.

After the successful summer trial similar campaigns were run for October Half Term, Christmas Holidays and Pantomime on Ice. For February Half Term we enlisted the help of a marketing agency to help rebrand our offer and give the family attraction side of Guildford Spectrum even more digital focus – all with great success.

Going forward and with Covid-19 in mind the focus of Guildford Spectrums marketing will remain digitally based. This will allow us to control the message we are putting out with the ability to react quickly to any new changes.

Covid-19 isn't main reason that we intend to focus on the digital side-digital marketing allows us to cost-effectively target our marketing efforts and put the right message in front of the right people, whilst getting quantifiable data back.

There is still a place for traditional marketing and Guildford Spectrum will continue to have a presence in a select few print publications. With the recent takeover of Eagle Radio by Bauer Radio additional advertising opportunities are currently being explored.

# 7.2 Programme of Events

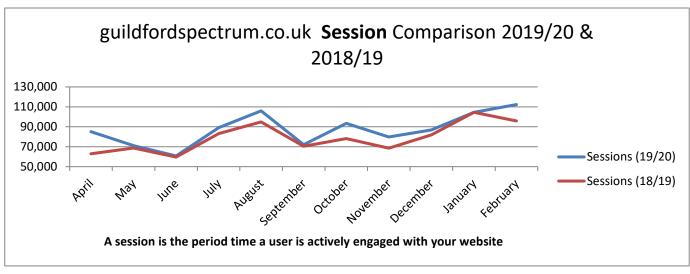
April 2019	November 2019	
MMA - Amateur Boxing	British Gymnastics	
South East Regional Gymnastics	UK Open Taekwondo	
Give Blood Session	Arena League Gala 2	
Roller Disco	Roller Disco	
British Action Academy	BSAD Games Gala	
May 2019	SPREAD Gala	
Borough & Parish Elections	Give Blood	
Borough & Parish Elections	MMA Competition	
IDTA Dance	Boxhill Swimming Club Gala	
SWEATY BETTY	Surrey County AA Indoor Athletics	
SWEATY BETTY	December 19	
Roller Disco	South East Floor & Vault Championships	
Surrey Gymnastics	Give Blood	
June 2019	Arena League Gala 3	
BCA Cheerleading	Pantomime on Ice	
Give Blood	Christmas Roller Disco	
Robot Wars	NY Eve Roller Disco	
Roller Disco	January 2020	
Woking Gymnastics	GB Veterans Fencing	
South East Gymnastics	Give Blood	
July 2019	Surrey AA Indoor Athletics	
London Open Tae Kwon Do Competition	Active Surrey School Sports Hall Event	
Give Blood	Roller Disco	
Roller Disco	Guildford Archery Club	
August 2019	Surrey Special School Badminton	
Give Blood Session	Mum2Mum	
Roller Disco	Surrey County Athletics	
September 2019	National Badminton	
S E Regional Gymnastics	WIKF Martial Arts Course	
Surrey Bridge Association Tournament	Feb-20	
Give Blood Session	WIKF Martial Arts Course	
Roller Disco	Roller Disco	
South East Gymnastics	London Pulse Super League Netball	
October 2019	Indoor Athletics Event	
SE Masters Gala	ICC Cheerleading	
ISTD Dance	Give Blood Session	
Give Blood	Active Surrey	
Arena League Gala 1	S E Regional Gymnastics	
Surrey County Athletics	WADO Winter Course	
Fat Face Sale	Active Surrey	
GCSC Invitational Gala	MAAS Amateur Boxing	
Roller Disco		
IDTA Dance		
South East Regional Gym	*March – no events due to Covid closure	

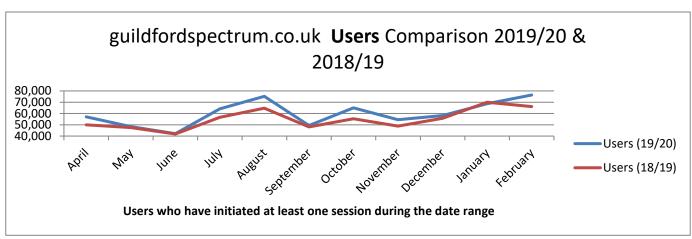
## 7.3 **Digital Marketing**

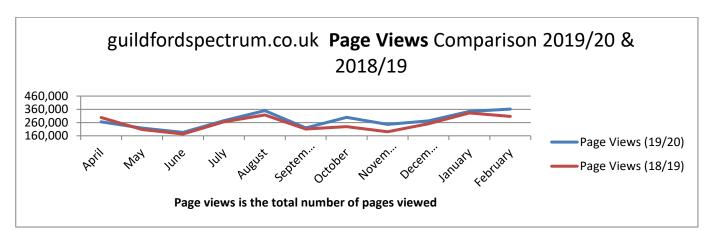
The data below gives an indication of the level of traffic to Spectrum web pages and also reflects levels of new interest versus returning users.

Web Traffic Analytics

	Totals 2019/20	Totals 2018/19
Sessions	960,950	868,848
Users	659,182	604,731
Page Views	3,036,307	2,783,406
Pages / Sessions	3.00	2.76
Avg. Session Duration	1.67	1.75
Bounce Rate %	38.91%	40.90%
New Visitor	68.89%	69.74%
Returning Visitor	31.11%	30.22%







# 7.4 Email Marketing

144,446 e mails were sent between April 2019 and February 2020 with an on open rate of 26% (benchmark for open rate is 15-20%).

## 7.5 Website enquiries

	Totals
Ice School enquiries	1,851
Swim School enquiries	2,155
Contact Us enquiries	774
Group Booking enquiries	129
Birthday Party enquiries	1,487
	6,396

## 7.6 **Social Media**

Site	Facebook followers increase	Instagram follower increase on 2018/19	Twitter follower increase on 2018/19
<b>Guildford Spectrum</b>	2,566	592	27
Guildford Lido	549	212	7
Ash Manor	275	84	1

## 8. Programming

## 8.1 Ice Skating Courses

	Number on	Number on
	programme	programme
	2019/20	2018/19
Total	10,092	10,276

Ice skating remains as popular as ever and this is reflected in the growing number on the programme which reflects a 95.7% level of occupancy. Only the Covid pandemic has prevented prior year total being exceeded.

## 8.2 **Swim**

Leisure Pool	2019/20	2018/19	Toddler Splash	2019/20	2018/19
April	32,062	34,536	April	610	185
May	23,869	22,550	May	573	133
June	15,233	15,004	June	613	59
July	26,390	32,227	July	655	150
August	46,028	50,749	August	619	261
September	18,432	19,392	September	765	126
October	20,144	21,433	October	600	135
November	14,441	9,776	November	504	107
December	14,960	15,873	December	441	96
January	20,940	20,685	January	710	190
February	31,632	26,603	February	871	221
March	6,786	16,699	March	454	482
	270,917	285,527		7,415	2,145

Leisure Pool attendance reflects a small decline year on year, in part impacted by a warmer July / August period which saw the Lido usage increase to the detriment of Spectrum.

Toddler Splash continues to thrive driven in part by additional sessions being programmed

#### 8.3 Swim School

Numbers have gradually increased from 1888 in April 2019 to an end of year figure of 2,023 – the challenge remains to continually tweak the available programme space to support more attendees.

Swim teacher availability remains generally good and parent feedback is also generally positive.

## 8.4 **Holiday Courses**

		5-8yrs			9-12yrs			TOTAL	
		Days Run	Numbers Attended	TOTAL £	Days Run	Numbers Attended	Total £	TOTAL NUMBERS	TOTAL £
2019 2020	Feb Feb	5	111 136	£3,381 £4,282	5 5	57 62	1919 2015	168 198	£ 5,300 £ 6,297
2018	Easter	9	141	£4,457	9	133	4195	274	£ 8,652
2019	Easter	9	243	£7,738	9	152	4834	395	£ 12,572
2018	May May	3	63 70	£1,944 £2,211	3	52 35	1643 1156	115 105	£ 3,587 £ 3,367
2018 2019	Summer Summer	29 29	774 778	£24,232 £25,136	29 29	524 441	16076 14417	1298 1219	£ 40,308 £ 39,553
2018	October October	5	80 275	£2,476 £8,878	5	78 113	2574 3633	158 388	£ 5,050 £ 12,511
2018 2019	Xmas Xmas	8 7	99 229	£2,968 £7,323	8 7	29 101	867 2990	128 330	£ 3,835 £ 10,313

Holiday programme activity take up reflects an improving trend which can be directly linked to the digital marketing and rebranding strategy referenced in the Marketing section of this report.

## 8.5 **Group Fitness Classes**

The group exercise programme was refreshed in 2019/20, with two new studio coordinators influencing the timetable introducing new classes and instructors.

Due to customer demand and following industry trend, two new Les Mills classes were returned to the timetable:

- Body Combat
- Body Attack

Several new instructors were brought in to lead the Les Mills expansion, introduced through a 'Les Mills Launch' event in April 2019, all proving to be popular with Spectrum customers and securing regular high attendance in their classes.

Additional new classes 2019/20:

- MetaHIIT
- OTAGO Strength & Balance
- Beginners Cycle

Class attendance was monitored throughout the year using the 'traffic light system', with underperforming classes Dyna Cycle and Animal Flow coming off the timetable. Conversely overachieving classes, such as Kettlecise and Total Body Workout had additional classes added.

Class performance was continually monitored throughout the year using the TLS and Key Performance Indicators. Annual 1-1s with all studio instructors were undertaken half way through the year, led by the Studio Coordinator, Lisa.

The Gym's Fast Classes continue to gain in popularity, with maximum attendance regularly achieved. Instructors noted that many attendees of Fast Classes were regular group exercise customers, many of which would then enrol onto the Gym Evolve Programme and often go on to purchase Personal Training, increasing value to membership through cross promotion.

The LiveWell membership continued to be a success through the year. With further expansion to the class programme introducing the ground breaking new Otago Strength & Balance class to the timetable.

#### 8.6 Crèche

Spectrum's Crèche and Activate Scheme retained its Ofsted accreditation with a rating of 'good'. The Crèche also achieved re-accreditation for the Surrey County Council Early Years Quality Improvement Award.

A total of 1,713 children were looked after this year – an average of just 5 children per day - a fall from the 2400 in 2017

#### 8.7 Parties

Party Type	2019/20	2018/19
Bowling	217	242
Dance	54	74
Flair Gymnastics	17	8
Football	36	40
Ice Skating	293	325
PitSlot	58	93
RockBox	255	222
Soft Play	54	46
Teaching Pool	40	47
WhizzFit	48	40
Leisure Pool	98	98
Total	1170	1137

Parties continue to make a major contribution to the overall success of the Spectrum and reflect the multiple sporting activities available to all age groups to take part in. Marketing challenge is to drive incremental increase in the lower take up activities to grow this business - and the associated catering benefit - further.

## 8.8 Community / Sports Development

Work has continued with Guildford's Sport Development Officer to offer a coordinated sports development plan that meets the needs of the local community. Progress has been made with the facilities being more available than ever to serve the needs of the Council's focus groups.

User groups this year have included Halo, Action for Carers and the SPREAD Games.

The ELITE scheme continued to operate throughout the year as a way to offer direct support to those identified as up and coming stars. In addition, Freedom Leisure continued to support the Sports Foundation programme run by GLL which offers a range of grants and training for regional sports stars.

<u>Guildford</u>	Awards	Value	Total
Sports Aid	1	£1,000	£1,000
Achievement - £250	14	£200	£2,800
Top Up - £200	1	£150	£150
Training	20		
TOTAL	35		£3,950

## 9. Customer Feedback

A summary of the results of our comprehensive Customer Research and Insight Programme for this reporting year are set out below.

## 9.1 Feedback Focus

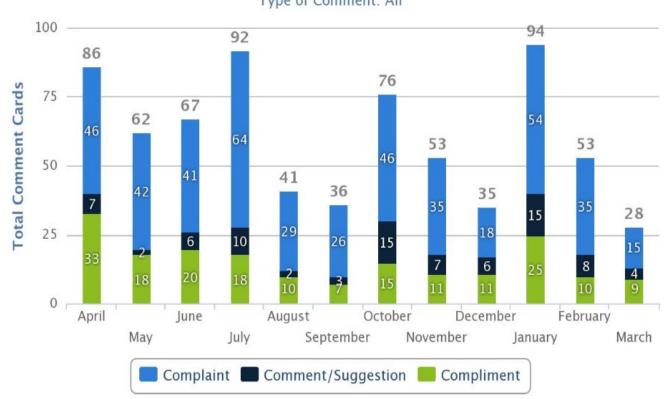
The continued use of Feedback Focus, a Leisure-net Solutions Ltd system, has enabled the gathering of more balanced qualitative feedback from customers. It has also helped with the recording, response tracking and overall management and analysis of customer feedback for each centre and department.

All compliments, complaints and comments/suggestions received are recorded on the system. Monthly reports are then produced and these have helped Freedom Leisure to remain proactive in responding to customers' aspirations and concerns.

## 9.2 Total comment cards by type

# **Total Comment Cards**

Start Date: 01-04-2019 / End Date: 31-03-2020 RE: SOUTH / CO: GUILDFORD / LC: All Type of Comment: All

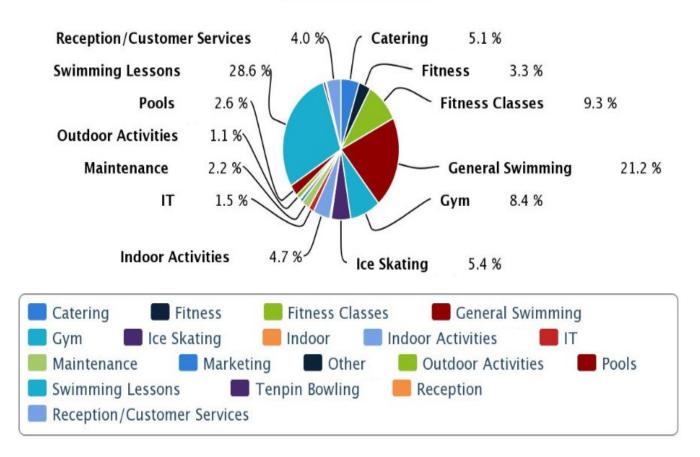


Number and type of	2019/20	2018/19	Variance
comments			2018/19-
			2019/20
Compliment	187	151	36
Complaint	721	579	142
Comment/suggestion	85	99	(14)
Total	993	829	164

Overall there has been an increase in customer feedback coming through this mechanism.

# Breakdown by Activity Group

Start Date: 01-04-2019 / End Date: 31-03-2020 RE: SOUTH / CO: GUILDFORD / LC: All Type of Comment: All



#### Breakdown by activity type

- Feedback is dominated by general swimming and swimming lessons which represent c.50% of all the feedback swimming and swim lesson attendance measures almost 40% of the total Spectrum attendance so these results are not particularly unusual.
- Generally the Centre receives positive feedback on its overall cleanliness and recent steps have been taken to adjust rotas and focus more on the heavy footfall areas in an effort to improve customer reaction in addition a programme of redecoration has been completed which should enhance perception as we progress through 2020.
- Customer Service is a critical measure in supporting membership retention and repeat visit desire from non-members and work is on-going to improve on current standards.

#### Net Promoter Score (NPS)

Freedom Leisure has continued to use the NPS system as an additional way to calibrate customer satisfaction as the results can be benchmarked both internally and against other leisure providers.

Twice a year a percentage of the facilities' users are emailed and asked to rate how likely they are to recommend the facilities to other people. All three sites conduct the survey at the same time. Below was the outcome:

#### Freedom Leisure Annual Report 2019/2020

Contract \$	Leisure Center Name \$	₽ \$	⊕ \$	<b>☆ ♦</b>	NPS \$	Number of Survey Sent \$
GUILDFORD	ASH MANOR SPORTS CENTRE	5	10	45	67	651
GUILDFORD	GUILDFORD LIDO	4	11	39	65	215
GUILDFORD	GUILDFORD SPECTRUM	41	98	96	23	2947

## 9.3 NPS Benchmarking



	NPS	NPS
	19/20	18/19
Spectrum	23	10
Ash Manor	67	51
Lido	65	100
National average	37	27

Ash Manor and the Lido are performing above the national average, whilst the Spectrum is performing below the national average – however it is an improvement on 12 months ago.

# 10. Health and Safety

Health and Safety is a primary consideration for Freedom Leisure and so there are a number of checks and balances in place to ensure that a continued level of excellence is achieved. These include internal and external audits within the Guildford facilities by Freedom Leisure Area Managers, GBC client officers, GBC Environmental Health and Surrey County Council (Ice Panto and Crèche only).

These audits provide the Freedom Leisure's senior management team with a steer on how the site is performing and whether any extra assistance is required. Any weaknesses that are identified are added to the site Safety Action Plan with realistic deadlines set.

Freedom Leisure accident reporting system is called STITCH. The charts below detail the prime areas of focus for the team from this year's incident reporting. There are some natural highs relating primarily to both swimming and ice skating so the focus remains firmly on accident reduction and minimisation of risk in all areas wherever possible.

## 10.1 Spectrum

	Number of Reports	% of Total	RIDDOR
Ice Rink	328	45%	0
Swimming Pool - Leisure	184	25%	0
Diving Board	57	8%	0
Swimming Pool - Main	43	6%	0
Sports Hall	42	6%	0
<b>Bowling Alley</b>	22	3%	1
Swimming Pool -			
Teaching	15	2%	0
Creche	14	2%	0
Flume	11	<2%	0
Changing Rooms - Village	11	<2%	0
Gym	1	<1%	1
Café Area	1	<1%	1
TOTAL	729		3

In relation to the total attendees visiting the Spectrum the reported number is relatively low – 0.42 accidents per 1000 visits (compared to the industry target of 1 accident per 1,000 visits); however, a process of continuous risk review and action will ensure this number continues to reduce.

## 10.2 Ash Manor

	Number	%	RIDDOR	
	of			
	Reports			
Fitness Studio	5	31%	0	
(Gym)				
3G Pitch	4	25%	0	
Sports Hall	3	19%	0	
Offsite	1	6%	0	
Grass Pitches	1	6%	0	
Unknown	1	6%	0	
Gymnasium	1	6%	0	
Total	16		0	

Accident reporting for this Centre is under review as numbers appear to be very low -0.19 per 1,000 visits - it might be expected that with the presence of the 3G pitch the statistics would potentially be higher.

#### 10.3 Lido

	Number of Reports	%	RIDDOR	
Pool - Main	39	65%	0	
Flume	6	10%	0	
Swimming Pool - Surrounds	4	7%	0	
Car Park	3	5%	0	
Outside Areas	1	2%	1	
Cafe	1	2%	0	
Plant Room	1	2%	1	
Main Entrance	1	2%	0	
Toilets	1	2%	0	
Adventure Golf	2	3%	0	
Pool - Leisure	1	2%	0	
Total	60		2	

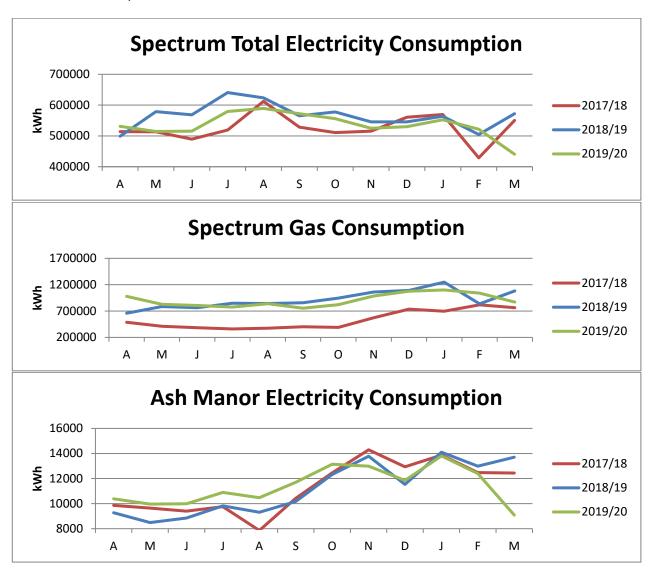
Freedom Leisure remains committed to a focus on reducing risk and shrinking the likelihood of accident in all areas as a key driver in managing on-site Health and Safety.

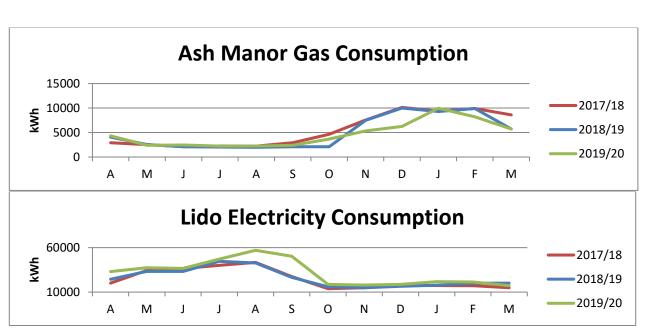
## 11. Environmental

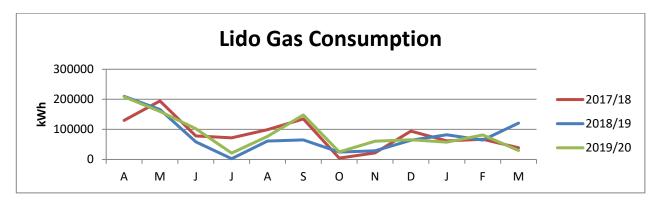
An unremarkable year is reflected in the site gas electricity and gas graphs detailed below – not particularly easy to assign any particular reasons to any particular patterns.

Electricity was higher at Ash Manor in the first five months of 2019/20 compared to 18/19 and the Lido electricity was generally higher throughout 19/20 which was because of the need to increase circulation as this was perceived to be insufficient the year before.

Conversely, Spectrum consumption was lower – most likely this is due to the continued roll out of LED lighting (possibly Action Suite/squash courts/comp pool) and the general pandemic-enforced run down.







## 12. Asset Management and 10 Year Plan Update

The 10 Year Plan sets out the longer term asset management plan - it generally relates to the maintenance and replacement of plant room equipment or service facilities.

Large investments 2019/20

#### Lido:

Dosing units and Pool Pump replacements £48,439

#### Ash Manor:

• Refurbishment of Air Con units £13,547

## **Spectrum**

- Ice plant compressor replacements £81,861
- Pool plant pump replacements £27,140

The most significant projects planned for 2019/20 were:

- Lido filter media replacement completed
- Spectrum ramp refurbishment outstanding
- Scenic lift replacement completed
- Bowling lanes flooring replacement completed

	END OF REPORT	
--	---------------	--

MONITORING TEMPLATE

PROJECTED OUTTURN

**MARCH 2020** 

DETAILS MANAGEMENT FEE	MONTH CURRENT YEAR PERIOD BID BUDGET	CURRENT YEAR PERIOD ACTUAL	VARIANCE ACTUAL TO BID	LAST YEAR PERIOD ACTUAL	VARIANCE ACTUAL TO LAST YEAR	CURRENT YEAR CUMULATIVE BID BUDGET	CURRENT YEAR CUMULATIVE ACTUAL	YEAR TO DATE VARIANCE ACTUAL TO BID	LAST YEAR CUMULATIVE ACTUAL	VARIANCE ACTUAL TO LAST YEAR	CURRENT YEAR TOTAL BID BUDGET	OUTTURN CURRENT YEAR PROJECTED OUTTURN	VARIANCE OUTTURN TO BUDGET
	£	£	%	£	%	£	£	%	£	%	£	£	%
SPECTRUM LIDO ASH MANOR	(5,639) (6,359) 3,391	(231,180) 22,420 5,668	-4000% 453% -67%	85,949 (39,603) 5,571	-369% 157% 2%	233,221 10,313 3,648	(49,460) (8,225) 14,018	121% 180% -284%	78,633 108,915 7,273	163% 108% 93%	233,221 10,313 3,648	(49,460) (8,225) 14,018	121% 180% -284%
NET (PROFIT) / DEFICIT	(8,606)	(203,092)	-2260%	51,917	-491%	247,182	(43,667)	118%	194,821	122%	247,182	(43,667)	118%
SURPLUS SHARE		(290,848)											

Marketing	DETAILS	CURRENT YEAR CUMULATIVE PERIOD BID CURRENT YEAR CUMULATIV PERIOD ACTUAL		PREVIOUS YEAR FULL YEAR ACTUAL	CURRENT YEAR FULL YEAR BID	CURRENT YEAR FULL YEAR PROJECTED	VARIANCE CUMULATIVE ACTUAL TO FULL YEAR BID	VARIANCE CUMULATIVE ACTUAL TO FULL YEAR LAST YEAR
Marchefing		£	£	£	£	£	%	%
Administration    131,547   24,305   19,402   131,547   24,305   18%   96%     Pools   2,401,106   3,117,115   3,244,663   2,401,106   1131,547   130%   96%     Bowl   1,101,201   1,133,294   1,081,014   2,503,293   2,365,141   95%   105%     Arena   825,962   368,141   302,359   425,962,230   2,365,141   95%   105%     Arena   825,962   368,141   302,359   425,962,230   2,365,141   95%   105%     Arthelics   37,766   38,844   24,082   37,766   38,844   105%   161%     Athletics   37,766   38,844   24,082   37,766   38,844   105%   38,760     Athletics   37,766   38,844   24,082   37,766   38,844   105%   38,760     Athletics   37,766   38,844   24,082   37,766   38,844   105%   38,760     Athletics   37,766   38,844   24,082   38,844   38,844   38,844   38,844   38,844     Athletics   37,766   38,844   34,848   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,844   38,84	SPECTRUM							
Markeling	Income							
Pools		131,547		· · · · · · · · · · · · · · · · · · ·				125%
Bowl	9							96%
Ice Rink		1 ' '				' '		
Arena 825.862 386.141 302.559 22.942 721.048 1.015.981 4.15% 122% 721.048 1.015.981 1.052.984 721.048 1.015.981 1.41% 96% Althelics 37.796 38.844 24.082 37.796 38.844 24.082 37.796 38.844 24.082 37.796 38.844 24.082 37.796 38.844 24.082 37.796 38.844 24.082 37.796 38.844 24.082 37.796 38.844 24.082 37.796 28.082 24.0721 48.378 1.860.25 365% 91% 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.082 24.08								
Alhelicis								122%
Catering & Shops	Energy Level		1,015,981	1,052,894	721,048	1,015,981	141%	96%
Other 41,782 1,051,388 1,268,045 41,782 1,051,388 2516% 83% 70TAL INCOME 8,410,667 10,987,480 11,344,499 8,410,667 10,987,480 131% 97% Expenditure  Employees Salaries 1,964,866 2,735,403 2,796,809 1,964,866 2,735,403 139% 98% Wages 858,636 916,342 9616,693 88,96,36 916,342 107% 95% Soff Employed instructors 644,235 504,320 521,230 644,235 504,320 77% 95% 91% Pension 380,899 316,426 319,889 380,899 316,426 83% 99% Training 18,000 34,138 37,187 18,000 34,138 190% 92% 17mining 18,000 34,138 37,187 18,000 34,138 190% 92% 185% Premises Related Expenses Bibliding & Plant Maintenance 529,515 580,899 736,435 529,515 580,899 110% 79% Plant Replacement 286,900 286,900 288,900 288,900 288,900 100% 100% General Rates 114,264 122,016 131,700 114,264 128,016 112% 97% Gas 177,868 276,565 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,868 276,655 246,999 177,86	Athletics	37,796	38,844	24,082	37,796	38,844	103%	161%
TOTAL INCOME   8,410,667   10,987,480   11,344,499   8,410,667   10,987,480   131%   97%								91%
Expenditure  Employees Salaries 1,964,866 2,735,403 2,796,809 1,964,866 2,735,403 139% 888,836 916,342 961,933 888,836 916,342 961,933 888,836 916,342 961,933 888,836 916,342 961,933 888,836 916,342 961,933 888,836 916,342 99% 99% 97% 99% 99% 99% 99% 99% 99% 99%	Other	41,782	1,051,388	1,268,045	41,782	1,051,388	2516%	83%
Employees Salaries 1,964,866 2,735,403 2,796,809 1,964,866 2,735,403 139% 98% Wages 858,636 916,342 961,683 858,636 916,342 107% 95% Salf Employed Instructors 644,235 504,320 521,230 644,235 504,320 78% 97% NI & Pension 380,899 316,426 319,889 380,899 316,426 83% 99% Training 18,000 34,138 37,187 18,000 34,138 190% 92% Other Employee Expenses 16,164 35,190 19,023 16,164 35,190 218% 185% Premises Related Expenses Building & Plant Maintenance Plant Replacement 268,900 268,900 268,900 268,900 268,900 100% 100% General Rates 114,264 128,016 131,700 114,264 128,016 112% 97% Gas 177,868 276,958 264,999 177,868 276,958 165% 105% Water 69,772 121,042 131,880 69,772 121,042 105,403 92,579 106,142 115% 105% Other Premises Expenses 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	TOTAL INCOME	8,410,667	10,987,480	11,344,499	8,410,667	10,987,480	131%	97%
Salaries	Expenditure							
Salaries	Employees							
Wages	1 7	1 064 966	2 725 402	2 706 900	1 064 966	2 725 402	120%	000/
Self Employed Instructors         644,235         504,320         78%         97%           NI & Pension         380,899         316,426         319,889         380,899         316,426         83%         99%           Other Employee Expenses         16,164         35,190         19,023         16,164         35,190         218%         185%           Premises Related Expenses         Building & Plant Maintenance         259,515         580,899         738,435         529,515         580,899         110%         79%           Plant Replacement         268,900         268,900         268,900         268,900         268,900         268,900         268,900         110%         17%         79%           Electricity         412,246         128,016         131,700         114,264         128,016         112,778         385,594         365,779         412,446         385,594         39%         105%           Gas         177,868         276,958         264,999         177,868         276,958         264,999         177,868         276,958         156%         105%           Gleaning         92,579         106,142         106,403         92,579         106,142         116,403         92,579         106,142         1176,889 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>								
Ni & Pension   380,899   316,426   319,889   380,899   316,426   83%   99%   77aining   18,000   34,138   37,187   18,000   34,138   190%   92%   185%   185%   185%   18,000   19,023   16,164   35,190   218%   185%   18,000   19,023   16,164   35,190   218%   185%   18,000   19,023   16,164   35,190   218%   185%   18,000   19,023   16,164   35,190   218%   185%   18,000   19,023   16,164   35,190   218%   185%   18,000   19,023   16,164   35,190   218%   185%   18,000   19,023   18,000   19,023   110%   18,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,000   10,0	"		· /					
Training 18,000 34,138 37,187 18,000 34,138 190% 92% Other Employee Expenses 16,164 35,190 19,023 16,164 35,190 218% 185% Premises Related Expenses Building & Plant Maintenance Plant Replacement 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 100% 100% 100% General Rates 114,264 128,016 131,700 114,264 128,016 112% 97% General Rates 177,868 276,958 264,999 177,868 276,958 264,999 177,868 276,958 156% 105% Water 69,772 121,042 131,880 69,772 121,042 173% 92% Other Premises Expenses 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0				· · · · · · · · · · · · · · · · · · ·				99%
Premises Related Expenses Building & Plant Maintenance Plant Replacement 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 268,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900 26,900								92%
Building & Plant Maintenance   529,515   580,899   736,435   529,515   580,899   110%   79%   Plant Replacement   268,900   268,900   268,900   268,900   268,900   100%   100%   General Rates   114,264   128,016   131,700   114,264   128,016   112%   97%   Gas   177,868   276,958   264,999   177,868   276,958   156%   105%   Gas   777,868   276,958   264,999   177,868   276,958   156%   105%   Gas   105								185%
Building & Plant Maintenance   529,515   580,899   736,435   529,515   580,899   110%   79%   Plant Replacement   268,900   268,900   268,900   268,900   268,900   100%   100%   General Rates   114,264   128,016   131,700   114,264   128,016   112%   97%   Gas   177,868   276,958   264,999   177,868   276,958   156%   105%   Gas   777,868   276,958   264,999   177,868   276,958   156%   105%   Gas   105	Premises Related Evnenses							
Plant Replacement   268,900   268,900   268,900   268,900   268,900   100%   100%   General Rates   114,264   128,016   131,700   114,264   128,016   131,700   114,264   128,016   128,016   131,700   114,264   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,016   128,	·	529 515	580 899	736 435	529 515	580 899	110%	79%
Ceneral Rates								100%
Gas         177,868         276,958         264,999         177,868         276,958         156%         105%           Water         69,772         121,042         131,880         69,772         121,042         173%         92%           Cleaning         92,579         106,142         116,403         92,579         106,142         115%         110%           Insurance         60,000         85,500         90,667         60,000         85,500         143%         94%           Other Premises Expenses         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <td>·</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>97%</td>	·							97%
Water         69,772 (Deaning)         121,042 (Deaning)         131,880 (Deaning)         69,772 (Deaning)         121,042 (Deaning)         115% (Deaning)         100% (Deaning)           Insurance (Deaning)         92,579 (Deaning)         106,142 (Deaning)         106,403 (Deaning)         92,579 (Deaning)         106,142 (Deaning)         115% (Deaning)         100% (Deaning)           Other Premises Expenses         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <td>Electricity</td> <td>412,446</td> <td>385,594</td> <td>365,779</td> <td>412,446</td> <td>385,594</td> <td>93%</td> <td>105%</td>	Electricity	412,446	385,594	365,779	412,446	385,594	93%	105%
Cleaning   92,579   106,142   106,403   92,579   106,142   115%   100%   Insurance   60,000   85,500   90,667   60,000   85,500   143%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%   94%	Gas	177,868	276,958	264,999	177,868	276,958	156%	105%
Insurance	Water		· /					92%
Other Premises Expenses         0         0         0         0         0         0         0         0%         #DIV/0!           Transport Related Expenses         15,568         685         2,502         15,568         685         4%         27%           Supplies and Services         Supplies and Services         176,889         127,477         72,030         176,889         127,477         72%         177%           Marketing         176,889         127,477         72,030         176,889         127,477         72%         177%           Licences & Fees         35,209         33,634         31,528         35,209         33,634         96%         107%           ICT         49,377         69,128         67,247         49,377         69,128         140%         103%           Equipment maintenance         46,553         65,736         47,187         46,553         65,736         1411%         139%           Equipment replacement         157,423         217,981         181,836         157,423         217,981         138%         120,48         120,48         120,48         120,48         120,48         120,48         120,48         120,48         120,48         123,992         18,250 <t< td=""><td>_</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	_							
Transport Related Expenses Travel & subsistence  15,568 685 2,502 15,568 685 4% 27%  Supplies and Services Marketing 176,889 127,477 72,030 176,889 127,477 72% 177% 10cences & Fees 35,209 33,634 31,528 35,209 33,634 96% 107% 10cences & Fees 10cences & Fe								
Travel & subsistence         15,568         685         2,502         15,568         685         4%         27%           Supplies and Services         Marketing         176,889         127,477         72,030         176,889         127,477         72%         177%           Marketing         176,889         127,477         72,030         176,889         127,477         72%         177%           Licences & Fees         35,209         33,634         31,528         35,209         33,634         96%         107%           ICT         49,377         69,128         67,247         49,377         69,128         140%         103%           Equipment maintenance         46,553         65,736         47,187         46,553         65,736         141%         139%           Equipment replacement         157,423         217,981         181,836         157,423         217,981         138%         120%           Events         52,682         571,292         560,852         52,682         571,292         1084%         102%           Admin & postage         30,408         23,992         18,250         30,408         23,992         79%         131%           Bank charges         54,793 <td< td=""><td>Other Premises Expenses</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0%</td><td>#DIV/0!</td></td<>	Other Premises Expenses	0	0	0	0	0	0%	#DIV/0!
Supplies and Services  Marketing  176,889 127,477 72,030 176,889 127,477 72% 177%  Licences & Fees  35,209 33,634 31,528 35,209 33,634 96% 107%  49,377 69,128 67,247 49,377 69,128 140% 103%  Equipment maintenance 46,553 65,736 47,187 46,553 65,736 141% 139%  Equipment replacement 157,423 217,981 181,836 157,423 217,981 138% 120%  Events 52,682 571,292 560,852 52,682 571,292 1084% 102%  Admin & postage 30,408 23,992 18,250 30,408 23,992 79% 131%  Bank charges 54,793 117,061 119,058 54,793 117,061 214% 98%  Other supplies & services 495,770 732,680 721,532 495,770 732,680 148% 102%  Central Support Services 420,533 548,241 557,281 420,533 548,241 130% 98%  TOTAL EXPENDITURE 7,158,560 9,748,303 10,000,209 7,158,560 9,748,303 136% 97%  Management Fee 1,018,886 1,288,637 1,265,657 1,018,886 1,288,637	Transport Related Expenses							
Marketing         176,889         127,477         72,030         176,889         127,477         72%         177%           Licences & Fees         35,209         33,634         31,528         35,209         33,634         96%         107%           ICT         49,377         69,128         67,247         49,377         69,128         140%         103%           Equipment maintenance         46,553         65,736         47,187         46,553         65,736         141%         139%           Equipment replacement         157,423         217,981         181,836         157,423         217,981         138%         120%           Events         52,682         571,292         560,852         52,682         571,292         1084%         102%           Admin & postage         30,408         23,992         18,250         30,408         23,992         79%         131%           Bank charges         54,793         117,061         119,058         54,793         117,061         214%         98%           Catering & resale         15,211         745,527         868,312         15,211         745,527         4901%         86%           Other supplies & services         420,533         548,241	Travel & subsistence	15,568	685	2,502	15,568	685	4%	27%
Licences & Fees   35,209   33,634   31,528   35,209   33,634   96%   107%   49,377   69,128   67,247   49,377   69,128   140%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%   103%	Supplies and Services							
ICT         49,377         69,128         67,247         49,377         69,128         140%         103%           Equipment maintenance         46,553         65,736         47,187         46,553         65,736         141%         139%           Equipment replacement         157,423         217,981         181,836         157,423         217,981         138%         120%           Events         52,682         571,292         560,852         52,682         571,292         1084%         102%           Admin & postage         30,408         23,992         18,250         30,408         23,992         79%         131%           Bank charges         54,793         117,061         119,058         54,793         117,061         214%         98%           Catering & resale         15,211         745,527         868,312         15,211         745,527         4901%         86%           Other supplies & services         495,770         732,680         721,532         495,770         732,680         148%         102%           Central Support Services         420,533         548,241         557,281         420,533         548,241         130%         98%           TOTAL EXPENDITURE         1,018,886 <td>9</td> <td></td> <td>· '</td> <td></td> <td></td> <td></td> <td></td> <td></td>	9		· '					
Equipment maintenance         46,553         65,736         47,187         46,553         65,736         141%         139%           Equipment replacement         157,423         217,981         181,836         157,423         217,981         138%         120%           Events         52,682         571,292         560,852         52,682         571,292         1084%         102%           Admin & postage         30,408         23,992         18,250         30,408         23,992         79%         131%           Bank charges         54,793         117,061         119,058         54,793         117,061         214%         98%           Catering & resale         15,211         745,527         868,312         15,211         745,527         4901%         86%           Other supplies & services         495,770         732,680         721,532         495,770         732,680         148%         102%           Central Support Services         420,533         548,241         557,281         420,533         548,241         130%         98%           TOTAL EXPENDITURE         7,158,560         9,748,303         10,000,209         7,158,560         9,748,303         136%         97%								107%
Equipment replacement         157,423         217,981         181,836         157,423         217,981         138%         120%           Events         52,682         571,292         560,852         52,682         571,292         1084%         102%           Admin & postage         30,408         23,992         18,250         30,408         23,992         79%         131%           Bank charges         54,793         117,061         119,058         54,793         117,061         214%         98%           Catering & resale         15,211         745,527         868,312         15,211         745,527         4901%         86%           Other supplies & services         495,770         732,680         721,532         495,770         732,680         148%         102%           Central Support Services         420,533         548,241         557,281         420,533         548,241         130%         98%           TOTAL EXPENDITURE         7,158,560         9,748,303         10,000,209         7,158,560         9,748,303         136%         97%           Management Fee         1,018,886         1,288,637         1,265,657         1,018,886         1,288,637         1,288,637								
Events         52,682         571,292         560,852         52,682         571,292         1084%         102%           Admin & postage         30,408         23,992         18,250         30,408         23,992         79%         131%           Bank charges         54,793         117,061         119,058         54,793         117,061         214%         98%           Catering & resale         15,211         745,527         868,312         15,211         745,527         4901%         86%           Other supplies & services         495,770         732,680         721,532         495,770         732,680         148%         102%           Central Support Services         420,533         548,241         557,281         420,533         548,241         130%         98%           TOTAL EXPENDITURE         7,158,560         9,748,303         10,000,209         7,158,560         9,748,303         136%         97%           Management Fee         1,018,886         1,288,637         1,265,657         1,018,886         1,288,637				, .				
Admin & postage       30,408       23,992       18,250       30,408       23,992       79%       131%         Bank charges       54,793       117,061       119,058       54,793       117,061       214%       98%         Catering & resale       15,211       745,527       868,312       15,211       745,527       4901%       86%         Other supplies & services       495,770       732,680       721,532       495,770       732,680       148%       102%         Central Support Services       420,533       548,241       557,281       420,533       548,241       130%       98%         TOTAL EXPENDITURE       7,158,560       9,748,303       10,000,209       7,158,560       9,748,303       136%       97%         Management Fee       1,018,886       1,288,637       1,265,657       1,018,886       1,288,637								
Bank charges         54,793         117,061         119,058         54,793         117,061         214%         98%           Catering & resale         15,211         745,527         868,312         15,211         745,527         4901%         86%           Other supplies & services         495,770         732,680         721,532         495,770         732,680         148%         102%           Central Support Services         420,533         548,241         557,281         420,533         548,241         130%         98%           TOTAL EXPENDITURE         7,158,560         9,748,303         10,000,209         7,158,560         9,748,303         136%         97%           Management Fee         1,018,886         1,288,637         1,265,657         1,018,886         1,288,637								
Catering & resale         15,211         745,527         868,312         15,211         745,527         4901%         86%           Other supplies & services         495,770         732,680         721,532         495,770         732,680         148%         102%           Central Support Services         420,533         548,241         557,281         420,533         548,241         130%         98%           TOTAL EXPENDITURE         7,158,560         9,748,303         10,000,209         7,158,560         9,748,303         136%         97%           Management Fee         1,018,886         1,288,637         1,265,657         1,018,886         1,288,637         1,288,637								
Other supplies & services         495,770         732,680         721,532         495,770         732,680         148%         102%           Central Support Services         420,533         548,241         557,281         420,533         548,241         130%         98%           TOTAL EXPENDITURE         7,158,560         9,748,303         10,000,209         7,158,560         9,748,303         136%         97%           Management Fee         1,018,886         1,288,637         1,265,657         1,018,886         1,288,637         1,288,637			· '		- ,			
TOTAL EXPENDITURE 7,158,560 9,748,303 10,000,209 7,158,560 9,748,303 136% 97% Management Fee 1,018,886 1,288,637 1,265,657 1,018,886 1,288,637	_			721,532				
Management Fee 1,018,886 1,288,637 1,265,657 1,018,886 1,288,637	Central Support Services	420,533	548,241	557,281	420,533	548,241	130%	98%
	TOTAL EXPENDITURE	7,158,560	9,748,303	10,000,209	7,158,560	9,748,303	136%	97%
NET PROFIT 233,221 (49,460) 78,633 233,221 (49,460)	Management Fee	1,018,886	1,288,637	1,265,657	1,018,886	1,288,637		
	NET PROFIT	233,221	(49,460)	78,633	233,221	(49,460)		

DETAILS	CURRENT YEAR CUMULATIVE PERIOD BID	CURRENT YEAR CUMULATIVE PERIOD ACTUAL	PREVIOUS YEAR FULL YEAR ACTUAL	CURRENT YEAR FULL YEAR BID	CURRENT YEAR FULL YEAR PROJECTED	VARIANCE PROJECTED TO BID	VARIANCE PROJECTED TO LAST YEAR
	£	£	£	£	£	%	%
LIDO							
Income							
Swimming - Casual	211,831	316,951	525,006	211,831	316,951	150%	60%
Swimming - Memberships	18,344	42,063	35,883	18,344	42,063	229%	117%
Fitness - Casual	7,158	3,857	4,104	7,158	3,857	54%	94%
Fitness - Memberships	47,048	26,203	32,309	47,048	26,203	56%	81%
Catering & Vending Goods For Resale	9,214	25,295	47,076	9,214 0	25,295	275% 0%	54% 52%
Car Parking	0	3,966 36,012	7,698 37,178	0	3,966 36,012	0%	97%
Other Income	17,073	34,756	33,297	17,073	34,756	204%	104%
TOTAL INCOME	310,668	489,103	722,551	310,668	489,103	157%	68%
Expenditure							
Employees							
Salaries	117,738	110,092	105,760	117,738	110,092	94%	104%
Wages	69,873	93,126	105,174	69,873	93,126	133%	89%
Self Employed Instructors	0	15,793	29,927	0	15,793	0%	53%
NI & Pension	22,515	12,678 1,400	11,068	22,515	12,678	56% 70%	115% 100%
Training Other Employee Expenses	2,000 874	2,327	1,400 410	2,000 874	1,400 2,327	266%	568%
Premises Related Expenses							
Building & Plant Maintenance	48,303	72,866	103,510	48,303	72,866	151%	70%
Plant Replacement General Rates	30,000	30,000	30,000	30,000	30,000	100% 205%	100% 102%
Electricity	5,862 12,717	12,000 31,138	11,736 30,072	5,862 12,717	12,000 31,138	245%	102%
Gas	20,923	28,382	24,008	20,923	28,382	136%	118%
Water	22,728	57,678	69,995	22,728	57,678	254%	82%
Cleaning	9,122	15,441	18,070	9,122	15,441	169%	85%
Insurance	5,000	2,600	5,556	5,000	2,600	52%	47%
Other Premises Expenses	0	0	0	0	0	0%	#DIV/0!
Transport Related Expenses Travel & subsistence	273	0	0	273	0	0%	#DIV/0!
Traver a subsistence	2.0		Ĭ	2.0		0,0	<i>"Bivio</i> :
Supplies and Services							
Marketing	5,058	5,499	8,910	5,058	5,499	109%	62%
Licences & Fees	3,230	2,812	4,404	3,230	2,812	87%	64%
ICT	4,020	2,782	3,481	4,020	2,782	69%	80%
Equipment maintenance	4,603	3,615	1,029	4,603	3,615	79%	351%
Equipment replacement	6,000	14,440	10,105	6,000	14,440	241%	143%
Events Admin & postage	5,973 1,174	1,505	8,873 1,378	5,973 1,174	0 1,505	0% 128%	0% 109%
Bank charges	826	3,004	3,856	826	3,004	364%	78%
Catering & resale	7,475	16,019	30,494	7,475	16,019	214%	53%
Other supplies & services	40,670	46,857	60,247	40,670	46,857	115%	78%
Central Support Services	15,533	23,611	36,062	15,533	23,611	152%	65%
TOTAL EXPENDITURE	462,490	605,665	715,525	462,490	605,665	131%	85%
Management Fee	(162,134)	(108,337)	(101,889)	(162,134)	(108,337)		
NET PROFIT	10,313	(8,225)	108,915	10,313	(8,225)		

DETAILS	CURRENT YEAR CUMULATIVE PERIOD BID	CURRENT YEAR CUMULATIVE PERIOD ACTUAL	PREVIOUS YEAR FULL YEAR ACTUAL	CURRENT YEAR FULL YEAR BID	CURRENT YEAR FULL YEAR PROJECTED	VARIANCE PROJECTED TO BID	VARIANCE PROJECTED TO LAST YEAR
ASH	£	£	£	£	£	%	%
АЗП							
Income							
Gym Casual Gym Classes Gym Memberships Sport Hall Casual Sport Hall Courses Sport Hall Childrens Activities Sport Hall Bookings Outdoor Casual Outdoor Bookings Catering & Vending Other Income	29,849 25,799 171,450 37,498 7,781 4,106 5,869 118,649 0 24,738 2,960	24,972 13,170 214,180 8,223 2,671 3,995 30,360 35,806 53,240 9,598 5,019	22,900 11,443 210,457 8,105 825 3,966 36,492 33,079 51,038 6,849 2,490	29,849 25,799 171,450 37,498 7,781 4,106 5,869 118,649 0 24,738 2,960	24,972 13,170 214,180 8,223 2,671 3,995 30,360 35,806 53,240 9,598 5,019	84% 51% 125% 22% 34% 97% 517% 30% 0% 39% 170%	109% 115% 102% 101% 324% 101% 83% 108% 104% 140% 202%
TOTAL INCOME	428,699	401,234	387,644	428,699	401,234	94%	0%
Expenditure							
Employees Salaries Wages Self Employed Instructors NI & Pension Training Other Employee Expenses	119,195 45,138 1,500 18,104 2,000 350	92,650 58,551 1,251 7,476 1,400 867	98,889 57,989 4,164 8,455 1,416 494	119,195 45,138 1,500 18,104 2,000 350	92,650 58,551 1,251 7,476 1,400 867	78% 130% 83% 41% 70% 248%	94% 101% 30% 88% 99% 176%
Premises Related Expenses Building & Plant Maintenance Plant Replacement General Rates Electricity Gas Water Cleaning Insurance Other Premises Expenses	32,254 5,000 8,000 20,535 9,176 7,854 3,023 5,290	27,153 5,000 12,096 20,560 16,120 2,501 12,691 3,804	26,334 5,000 11,832 19,407 15,855 2,735 12,484 3,804	32,254 5,000 8,000 20,535 9,176 7,854 3,023 5,290	27,153 5,000 12,096 20,560 16,120 2,501 12,691 3,804 0	84% 100% 151% 100% 176% 32% 420% 72% 0%	103% 100% 102% 106% 102% 91% 102% 100% #DIV/0!
Transport Related Expenses Travel & subsistence	223	60	324	223	60	27%	19%
Supplies and Services Marketing Licences & Fees ICT Equipment maintenance Equipment replacement Events Admin & postage Bank charges Catering & resale	5,499 5,055 7,889 1,000 24,280 1,127 1,320 1,280 12,065	6,544 5,206 3,234 5,807 7,448 4,941 729 2,744 5,780	6,216 4,453 3,426 555 8,015 19 1,237 2,585 3,713	5,499 5,055 7,889 1,000 24,280 1,127 1,320 1,280 12,065	6,544 5,206 3,234 5,807 7,448 4,941 729 2,744 5,780	119% 103% 41% 581% 31% 438% 55% 214% 48%	105% 117% 94% 1046% 93% 26005% 59% 106%
Other supplies & services	26,974	21,845	19,664	26,974	21,845	81%	111%
Central Support Services	21,435	19,985	19,382	21,435	19,985	93%	103%
TOTAL EXPENDITURE	385,566	346,442	338,447	385,566	346,442	90%	102%
Management Fee	39,485	40,774	41,924	39,485	40,774		
NET PROFIT	3,648	14,018	7,273	3,648	14,018		

# MONITORING TEMPLATE ACTIVITY BREAKDOWN

MARCH 2020

DETAILS	CURRENT YEAR CUMULATIVE PERIOD ACTUAL										
	£	£	£	£	£	£	£	£	£	£	£
SPECTRUM	ADMINISTRATION	MARKETING	POOLS	BOWL	ICE	ARENA	ENERGY	ATHLETICS	TECHNICAL	CLEANING	OTHER
Income											
Income	24,305	9,653	3,117,115	1,133,284	2,368,514	368,141	1,015,981	38,844	0	0	2,911,643
TOTAL INCOME	24,305	9,653	3,117,115	1,133,284	2,368,514	368,141	1,015,981	38,844	0	0	2,911,643
Expenditure											
Employees	455 400		740 470		.==						
Salaries	155,423 287	46,400 0	748,478 231,590	116,491	179,217 141,615		139,100 158,855	0		241,429 39,699	
Wages Self Employed Instructors	207	0	7,963	52,573 0	489,328		2,772	0		39,099	
NI & Pension	29,281	11,987	59,354	14,129	21,267		28,947	0		33,219	
Training	0	0	0	0	0		0	0		0	
Other Employee Expenses	0	0	0	0	0	0	0	0	0	0	
Premises Related Expenses	0	0	00 007	00.050	447.000	40.005	44.000	5.007	0	0	070 754
Building & Plant Maintenance Plant Replacement	0		28,397 0	22,353	117,098		11,629	5,637 0		0	, .
General Rates	0		0	0	0					0	-
Electricity	0		0	0	0					0	
Gas	ő		0	Ö	Ö					ő	
Water	0	0	0	0	0	0	0	0	0	0	
Cleaning	0	0	14,179	0	0	0	0	0	0	91,963	0
Insurance	0	-	0	0	0					0	85,500
Other Premises Expenses	0	0	0	0	0	0	0	0	0	0	0
Transport Related Expenses											
Travel & subsistence	0	0	0	0	0	0	0	0	0	0	685
Supplies and Services											
Marketing	0		0	0	0		0			0	
Licences & Fees	0	-	0		0					0	
ICT	0	,	0	0	10,001		0			0	
Equipment maintenance Equipment replacement	0	-	2,836 10,462	22,351 2,562	19,991 36,074	1,043 4,702		6,096 3,976		0	.,.
Events	571.292	"	10,462	2,302	30,074		04,093	3,970		0	90,110
Admin & postage	071,232		Ö		0					o o	
Bank charges	0		0	0	0				0	0	
Catering & resale	0	-	0		0						
Other supplies & services	0	0	0	0	0	0	0	0	0	0	732,680
Central Support Services	0	0	0	0	0	0	0	0	0	0	548,241
TOTAL EXPENDITURE	756,284	185,864	1,103,258	230,458	1,004,589	157,582	408,445	15,709	562,745	406,311	4,917,059
Management Fee	0	0	0	0	0	0	0	0	0	0	1,288,637
NET PROFIT	(731,979)	(176,211)	2,013,857	902,826	1,363,925	210,559	607,536	23,135	(562,745)	(406,311)	(3,294,053)

(49,460)

Notes
Customer services, catering and reception income and costs are contained within the "other" section
Technical and Cleaning sections were added from January 2014.
Administration income includes non contract catering income and room hire
Marketing income includes advertising and sponsorship
Pools includes all swimming activity
Bowl included all bowling activity
Ice includes all ice skating activity
Arena includes all hall activities
Energy includes all plall activities
Energy includes all gram membership, casual studio and casual fitness
Athletics includes all athletics and outdoor activity
Other includes income from catering, licence & rental fees from catering and shops, childrens activities, events, goods for resale and other.
Other income also includes catering and client maintenance recharges

## CAPITAL EXPENDITURE REPORT YEAR ENDING 31.03.20

CONTRACT TO DATE OPENING BALANCE OVERSPEND						
CHARGE TO P&L						
Spectrum		£	268,900			
Lido		£	30,000			
Ash Manor		£	5,000			
Total		£	303,900			
EXPENDITURE						
Smith Construction	Athletics Track Guildford Spectrum	£	48,400			
Chiller Experts	Ice Plant Compressor Guildford Spectrum	£	23,810			
Chiller Experts	Ice Plant Compressor Guildford Spectrum	£	6,289			
Chiller Experts	Ice Plant Compressor Guildford Spectrum	£	10,185			
Chiller Experts	Ice Plant Compressor Guildford Spectrum	£	10,185			
Chiller Experts	Ice Plant Compressor Guildford Spectrum	£	8,113			
Chiller Experts	Ice Plant Compressor Guildford Spectrum	£	23,280			
Allflow	Pool Plant Pumps Guildford Spectrum	£	7,110			
Allflow	Pool Plant Pumps Guildford Spectrum	£	4,138			
Allflow	Pool Plant Pumps Guildford Spectrum	£	2,007			
Allflow	Pool Plant Pumps Guildford Spectrum	£	3,331			
Allflow	Pool Plant Pumps Guildford Spectrum	£	7,930			
Allflow	Pool Plant Pumps Guildford Spectrum	£	2,624			
Power Capacitors	Power Upgrade Guildford Spectrum	£	8,639			
Intelligent Light	Pool Lighting Guildford Spectrum	£	11,784			
Sterling Hydrotech	Pool Filters Lido	£	10,930			
Sterling Hydrotech	Dosing Unit Lido	£	3,515			
Sterling Hydrotech	Dosing Unit Lido	£	17,335			
Volts	Dosing Unit Lido	£	3,389			
Volts	Dosing Unit Lido	£	1,630			
Guildford BC	Calorifier Lido	£	11,640			
H&D	Aircon Units Ash Manor	£	12,781			
H&D	Aircon Units Ash Manor	£	766			
TOTAL EXPENDITURE		£	239,810			
OVERSPEND BALANCE CARRIED FORWARD TO 2020/21						

# MONITORING TEMPLATE CONTRACT SURPLUS

Contract Year	Bid Operating Surplus / Deficit	Actual Operating Surplus Deficit	Variance	Payment Made To Council	Bid Capital Expenditure	Actual Capital Expenditure	Variance	Total Bid Operating Surplus / Deficit	Total Actual Operating Surplus Deficit	Variance	Surplus Payment Made To Council
2011-2012	(334,308)	(273,425)	60,883	60,883	126,625	126,625	0	(334,308)	(273,425)	60,883	60,883
2012-2013	(355,448)	(344,348)	11,100	11,100	303,900	282,020	(21,880)	(355,448)	(322,468)	32,980	11,100
2013-2014	(249,657)	(308,729)	(59,072)	0	303,900	840,165	536,265	(249,657)	(844,994)	(595,337)	0
2014-2015	(159,816)	(467,517)	(307,701)	0	303,900	405,879	101,979	(159,816)	(569,496)	(409,680)	0
2015-2016	(69,237)	(371,972)	(302,735)	0	303,900	466,654	162,754	(69,237)	(534,726)	(465,489)	0
2016-2017	22,086	(351,412)	(373,498)	0	303,900	157,950	(145,950)	22,086	(205,462)	(227,548)	0
2017-2018	60,711	(366,972)	(427,683)	0	303,900	198,384	(105,516)	60,711	(261,456)	(322,167)	0
2018-2019	153,560	194,821	41,261	0	303,900	581,656	277,756	153,560	(82,935)	(236,495)	0
2019-2020	247,182	(43,667)	(290,849)	0	303,900	239,810	(64,090)	247,182	20,423	(226,759)	0
Contract To Date			(1,648,294)	71,983			741,318	(684,927)	(3,074,539)	(2,389,612)	71,983